



Welfare and Child Protection Officer

Job Description

Role:	Welfare and Child Protection Officer
Responsible to:	Club Committee
Role purpose:	Ensure that the child protection procedures are understood and adhered to by all members
Commitment:	Committee meetings and being contactable

Main tasks

To ensure proper child protection and vulnerable adult policies are in place as laid out in the club constitution and under the guidelines laid down by the B.C.U.

To be available to the membership on all matters pertaining to child protection.

To ensure that the clubs C.P.P is kept up to date and all relevant courses for the C.P.O and his/her deputy have been attended.

To liaise with the club Training Officer and Junior Coordinators to ensure that C.P. guidelines are being followed and that all coaches and helpers are aware of the requirements within the Clubs C.P.P

To liaise with other committee members on Child Protection matters.

To liaise with the relevant B.C.U. officers on matters of child protection

Skills required

Approachable with friendly manner

Good listener

Well organised

Motivated

Prepared to pass on concerns to professional agencies when necessary

